

Following is the Better Together Pocket Guide for Staff. This PDF file is set up for printing. To view this guide on the screen, please use the PDF file entitled: IPFCC_Better_Together_Staff_Pocket_Screen.pdf. You may print this file yourself or have it printed by a professional print or copy shop.

Page two of this file shows the front and back covers of the guide, and page three shows the inside. This PDF file will make two guides.

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- E ncourage the involvement of the patient and partners, especially when decisions have to be mad when transitions to other units, home, or comm care settings are planned.
- R eview and agree upon the specifics of care and discharge plans with the patient and care partners so that their preferences, values, and goals are honored.

Support care partners in becoming comfortable in their roles as team members. Share the TOGETHER Pocket Guide for Families and/or the Expanded Guide for Families with them. To print out the Better Together Pocket Guide for Staff, please print page two of this PDF file.

Then put the page you printed, with the covers, back into the printer to print page three, which is the inside of the guide.

Please note that since not all printers print the same way, you may have to adjust how the page goes back into your printer so that it prints on the back of the cover sheet. You may also need to adjust which direction you put your cover sheet back through your printer to make sure that when the guide is folded as shown below, that when opened, the inside copy is positioned correctly. You may choose to print multiple sheets of page two, and then print page three on the other side, after you determine how the pages will print correctly on your printer.

Print page three, the inside of the guide.

Then fold the piece of paper in half so that the covers are on the outside as shown below.



Then cut the two guides apart on the light gray line, and you will have two of the Better Together Pocket Guide for Staff.

There is space on the inside, at the bottom of each guide to place your institution's logo if desired.



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BFTTER TOGETHER



GUIDE FOR STAFF

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GUIDE FOR STAFF

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Notes

Partnering with Families

Better Together

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- Ask the patient, whenever possible, and the care partner how they want to participate in care and decision-making. Discuss with them how best to support their participation.

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