



PATIENTS AND FAMILIES AS ADVISORS IN DESIGN PLANNING

▼ Early Planning Phase

- Participants in writing of the RFP for selection of architect and interior designer teams.
- Members of the committee selecting architect or interior designer teams.
- Participants in initial planning or “kick-off” retreat.
- Core members of design steering committee that meets regularly with architects and other project managers.
- Members/chairpersons for issue specific committees and task forces.

▼ Active Planning Phase

- Co-facilitator for or participants in focus groups.
- Hosts of coffee hours to gather information from other patients, residents in long-term care communities, and families.
- Co-facilitator for or participants in community open houses to gather and share information about the project.
- Responders to surveys/questionnaires/interviews.
- Participants in site visits.
- Providers of testimony to government agencies and regulatory officials. May also gather letters from community members to support need.
- Participants in meetings with potential funders.

▼ Active Planning Phase (Continued)

- Members of a patient, resident, or family advisory council that is also involved in some of the design planning. (Note: An Advisory Council has other roles and interests, so additional advisors will need to be recruited for the majority of the design planning.)
- Reviewers of plans and mock-up facilities.

▼ Later Planning Phases

- Members of the teams planning the “Move-In Process.”
- Educators as part of the occupancy process.
- Trained “actors” in simulation activities to prepare clinicians and staff for new equipment, technology, or care practices prior to Move-In.
- Advisors and reviewers for the post-occupancy evaluation process.
- Participants in planning for dedication/celebration.